

GLASGOW FIRE DEPARTMENT

Standard Operating Guideline

GUIDELINE: FIRE DEPARTMENT SAFETY PROGRAM NFPA 1500			SECTION: 131
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INTENT

NFPA1500 requires that each Fire Department establish an occupational safety and health program. The Fire Department shall make every effort to comply with NFPA 1500 and 1501.

ORGANIZATION

The Mayor and the City shall have primary responsibility for setting the general policies of the Fire Department. This shall include encouraging general fire prevention activities, provision of necessary funds to operate the Fire Department, and establishment and scope of level of service provided by the Fire Department.

CHIEF OFFICER

1. The Chief of the Fire Department shall be appointed by the Mayor and shall report directly to the Mayor or administrative individual designated by the Mayor. The Chief Officer appointed shall have demonstrated abilities in fire ground command, fire administration, fire prevention and the training of fire suppression personnel. The Chief Officer shall be appointed for an indefinite term.
2. The Chief Officer shall be responsible for administering the daily activities of the Fire Department. This shall include the development of policies and procedures to implement programs in training, fire safety and health, and other necessary programs to perform the function of the fire department in accordance with applicable laws, regulations, and recognized standards.

FIRE OFFICERS

The Fire Department shall have a total of nine (9) officers in addition to three (3) Chief Officers. They shall consist of three (3) Captains and six (6) Lieutenants. The First Officers shall be based on objective test and evaluations in accordance with the policies established by the Fire Chief and the Mayor's approval. Fire Officers shall be assigned specific responsibilities by the Chief Officer. These responsibilities may be established by the Chief Officer but shall include a Training Officer and a Safety Officers.

FIRE FIGHTERS

The Fire Department shall consist of a minimum of eighteen (18) Firefighters in addition to the Chief Officers and nine (9) Sergeants.

FUNCTION OF THE FIRE DEPARTMENT

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1. The Fire Department shall be trained and equipped to perform the following functions:
 - a. Fire suppression activities in all structures located in the fire district.
 - b. Fire suppression activities involving vehicles traveling on roads and highways within the fire district.
 - c. Technician level response to hazardous materials incidents within the fire district.
 - d. Rescue operations in conjunction with the above activities including vehicle extrication, elevated rescue, and confined space rescue.
 - e. Fire prevention activities within the fire district including enforcement of fire codes.
 - f. Education of the public as to the hazards of fires and ways of minimizing them.
2. All members shall receive weekly training designated to prepare them to perform the functions set forth above. All training shall be coordinated by the Training Officer and conducted under the supervision of instructors certified by the State of Kentucky
3. All personnel shall be trained to technician level hazardous materials response as designated by the hazardous materials bureau of the State Fire Marshal's Office.
4. The Chief Officer shall establish any other training requirements deemed necessary to perform the designated functions of the Fire Department or to comply with any applicable laws, regulations, or nationally recognized standards.

OCCUPATIONAL SAFETY AND HEALTH POLICY

It is the policy of the fire department to conduct all operations in a manner that provides the highest level of safety and health for all members. The prevention of accidents, injuries, and occupational illnesses is a primary goal of the department and all personnel shall conduct his/her activities accordingly. The concern for safety and health encompasses all personnel involved in any type of fire department activities.