



GLASGOW POLICE DEPARTMENT

101 Pin Oak Lane

Glasgow, KY 42141

Office (270) 651-6165 Fax (270) 651-6166

Glasgow Police Department Special Event Application

CODE OF ORDINANCES CHAPTER 96

NAME OF ORGANIZATION: _____

APPLICANT NAME: _____

ADDRESS: _____

CITY: _____

DAY PHONE: _____

E-MAIL: _____

MANAGER ON SITE OF EVENT: _____

PAGER/CELLULAR: _____

**Any change or cancellation, please notify the Glasgow Police Department immediately.*

SPECIAL EVENT INFORMATION:

TYPE OF EVENT:

_____ **RUN/WALK**

_____ **RALLY**

_____ **PARADE**

Description of route requested:



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EVENT TITLE: _____

EVENT DATE: _____

REQUESTED (S): _____

NUMBER OF STAFF AND VOLUNTEERS TO ASSIST: _____

ACTUAL HOURS OF EVENT: _____ **AM/PM UNTIL** _____ **AM/PM**

SET UP TIMES: AM/PM _____

DESCRIPTION OF EVENT SET UP: _____

Please attach additional sheets as necessary, including meetings/plans, drawings, maps, etc.

EVENT RULES:

No race/walk will start until the leading Police unit gives the approval.

Each runner/walker along the event route will cross at designated areas assigned by the Event coordinator.

Any participant that violates any regulation or instructions given, will be ask to terminate the event.

If the event is cancelled, contact Glasgow Police Department immediately at (270) 651-5151.

The Glasgow Police Department reserves the right to make any changes and reject any and all applications.

***96.21 DENIAL OF PERMIT; NOTICE**

The Chief of Police shall act upon the application for a parade permit within ten days after the filing thereof. If the Chief of Police disapproves the application, he or she shall mail to the applicant, within 15 days the date upon which the application was filed, notice of his or her action, stating the reasons for his or her denial of the permit.

***96.16 DEFINITIONS**

PARADE: Any parade, march, ceremony, show, exhibition, pageant or procession of any kind, or any similar display in or upon any street, park or other public place in the city.

***96.18 APPLICATION REQUIREMENTS FOR PERMIT**

(A) FILING PERIOD. An application for a parade permit shall be filed with the Chief of Police not less than 30 days, nor more than 60 days, before the date on which it is proposed to conduct the parade.



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AFFIDAVIT OF APPLICANT:

EVERYTHING THAT I HAVE STATED ON THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE, AND AGREE TO ABIDE BY THE POLICIES AND RULES AND REGULATIONS LISTED ON THIS FORM AS THEY PERTAIN TO THE REQUESTED USAGE. BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO FOLLOW ALL RULES AND REGULATIONS. THE PERMIT, IF GRANTED, IS NOT TRANSFERABLE AND IS REVOCABLE AT ANY TIME AT THE ABSOLUTE DISCRETION OF THE POLICE CHIEF, EVENT COORDINATOR. ALL SPECIAL EVENTS ARE OPEN TO ALL CITIZENS REGARDLESS OF RACE, SEX, AGE, COLOR, RELIGION, NATIONAL ORIGIN OR HANDICAP.

NAME OF APPLICANT: _____

SIGNATURE: _____

DATE OF APPLICATION: _____

OFFICE USE ONLY

____APPROVED	NOTES: _____
____DENIED	SIGNED: _____ DATE: _____